S.V. NATIONAL INSTITUTE OF TECHNOLOGY, SURAT-395 007
INSTRUCTIONS TO NEWLY ADMITTED Ph.D STUDENTS
AUTUMN (ODD) SEMESTER 2025-26

All the candidates offered admission in the Ph.D. programmes for the Autumn (Odd) Semester, 2025-26 Phase I are advised to follow the below mentioned steps for completing registration requirements (offline mode)

STEP	ACTIVITY	VENUE
STEP 1	To collect Initial Registration Forms, Tuition Fees Form and Admission Number (D25####)	Ph.D. Desk, Academic Section, Administrative Building (Ground Floor-Room No. MXG - 1)
STEP 2	All candidates selected for PhD admission during Phase-I, have to complete the fee payment process through MIS, SVNIT Payment Portal. It is mandatory to complete the payment of the semester fee and registration between 26th May 2025 to 04th June 2025 to confirm your seat and finalize your registration.	MIS Room No. MGX 14
STEP 3	To approach Research Supervisor(s) in the Department for filling up the registration forms along with 4 copies of course registration card	Respective Supervisor(s) in the Department.
STEP 4	To contact the Department's Ph. D. Co-ordinator for signature on the Course Registration card along with all registration forms	Ph.D. Co-ordinator /Supervisor/Co-supervisor of the Department.
STEP 5	To submit necessary registration forms with fee forms and zerox copy of fee receipt.	Ph.D. Desk, Academic Section, Administrative Building (Ground Floor-Room No. MXG – 1)
STEP 6	To complete Hostel admission procedure	Hostel Office, Ground Floor, Electrical Engg. Department

(1) The registration and fee payment process are required to be completed between May 26, 2025 to June 04, 2025.

(2) Autumn Semester Beings from 28th July, 2025.

(3) Ph.D. candidates opting course from M.Tech. programmer for their credit requirements, their course classes will commence with respective M. Tech.- 1st year teaching. Candidate must visit institute website regularly for updates.

(4) All candidates are required to report on 28th July, 2025. Candidates must approach their supervisor and start research work immediately.

(5) If a student avail Single occupancy OR Family accommodation in Hostel, additional payment of Rs. 4500/- OR Rs. 12000/- will be included in the Hostel Fee Structure respectively.